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SCI Annual Hunters' Convention

Sables Auction and Raffle Program Guidelines

The Auction Program Policy, the Auction Buyer Policy and the Auction Hunt Policy are applicable to the Sables Auction at the Convention.

Sables is a part of SCI. SCI is not a qualified charitable organization. Items donated to SCI and amounts paid to SCI as part of the auction or raffle do not qualify as charitable deductions, unless it is an item sold for the benefit of SCI Foundation, which is a qualified charitable organization. No portion of any SCI auction purchase is eligible for a tax deduction unless it is an auction item sold for the benefit of SCI Foundation. If it is sold for the benefit of the SCI Foundation, the purchaser may be eligible for a charitable deduction for only that portion of the payment that is over the item's fair market (or retail) value (except for raffle ticket purchase, which are not eligible for a charitable deduction in all cases). All auction items are donated to SCI (not SCI Foundation) by SCI exhibitors unless otherwise noted. If an auction item is dedicated to benefit SCI Foundation, it will be noted in the description. Charitable deductions should be referred to in IRS Publication 1391, Deductibility of Payments Made to Charities Conducting Fund Raising Events and consult your tax advisor.

Donation Solicitation and Approval - Must conform to all approved donations criteria, as per approved policy defined by Guides/Outfitters and Solicitation committees. All donations must go through the donation approval process (which includes review by Guides/Outfitters for all hunts). Any deviation from established criteria must have Convention Steering Committee approval.

Donor Splits - All donations must be a minimum of 70/30, unless brought to the agenda of and approved by the Convention Steering Committee.

Donation Promotion/Marketing - All donation descriptions must go through the approval process currently in place. If the Sables wish to publish donation descriptions in a format outside its current publications (such as the Sables Newsletter) the Auction Program description must be utilized. This protects SCI, the donor, and the buyer, as this description is then part of the Buyer's Agreement. All donations from SCI exhibitors for the Sables program will be handled by the Convention Department through all existing systems and committees and will be included in all Convention publications as long as they conform to donation and publication deadlines.

Donation Changes - All changes to accepted/published donations must come through the Auction Department to ensure accuracy of description, value, and the actual change to the auction sales contract (which comes from the description produced by the Auction Department). On-site changes must follow the same procedures to protect SCI and the buyers/donors.

Auction On-Site Procedures - All donations will remain under the control of the Convention Auction Program inventory procedures from the time of pickup until distributed to the buyer, including to and from auction sale. A special auction crew will be assigned for the Sables event including pickup of items, transfer and return to event, and distribution.

Raffle Items - Donors solicited specifically for the Sables Benefit Raffle Program and who are requesting points for their donation must follow the same procedures. Each donation must be

completed on a donor form and turned in to the Auction Program as soon as selection for raffle is made.

SABLES OPERATING CONDITIONS

In addition, the following "operating" conditions are agreed to:

Donation Forms - Complete descriptions (including items purchased or given to the Sables by non-exhibiting companies) must be turned in on a current SCI Donation Form to the Auction Program within SCI's deadline structure or the item will not be published in Convention publications. A donation from a non-exhibiting company cannot earn Priority Points and must, therefore, appear under the Sables account in the same way that purchased items are handled.

Auction Slots - There will be approximately a maximum of 40 live auction slots for the Sables Live Auction. In addition, there will be approximately 75 Sables Silent Auction items and 10 Super Silent Auction items. The Sables Auction chair and Convention Department (Auction Program) will work together to most productively fill the auction slots for the luncheon. This moves these donations out of the realm of "dedicated donations," which require Steering Committee approval.

Associated Direct Costs - The Sables will incur the direct costs to cover on-site staff and non-staff expenses associated with producing the Sables auction. Direct expenses incurred on behalf of the Sables for on-site auction staff, auctioneer and spotters, equipment provided to support Sables auction sales, and transportation for movement of auction items will be charged directly to the Sables' budget.

Sables' budget will be charged directly for the cost of all entertainment, audio/visual and production equipment, lighting and sound systems coordinated and utilized to support their luncheon, live auction and/or show and all labor expenses to set/run/strike this event. If in the future, a SCI host facility charges a room rental fee or ancillary labor charge or fee, these actual direct expenses will be the responsibility of the Sables.

Evening Auction Program Slots - One single-item auction slot during the Thursday or Friday evening auction program will be held for the Sables. Other evening slots may be requested through and upon approval by the Convention Committee. The Sables may request a particular evening, but the Convention Committee will make final determination. A 70/30 split or 100% is required unless approved by the Convention Committee. If a Friday night slot is considered, it should fall under the same guidelines as other Friday/Saturday night slots, which require a 100% donation unless otherwise approved by the Convention Committee. (Big gun donations will almost always be exceptions.) The donation description should be brought before the Convention Committee as early in the annual process as is possible and not later than the annual deadline for the Auction Preview.

Sables Raffles - Donors requiring Priority Points for a donation to be utilized in a raffle shall be governed by all applicable Convention policies, most importantly that raffle donations must be 100% donated. Items will be selected under the same guidelines as a Sables auction item and submitted on completed donation forms to the Auction Program. The donors of these raffle items will be eligible for the same allocation of points as other Raffle/Special Donations receiving Priority Points, which is based upon 65% of the determined/approved fair market-value.

Revenue - All revenue is managed through the Convention budget. After the convention, the gross sales amount will be processed through to the Sables budget.

Expenses - After the Convention, all direct expenses associated with the Sables' event and auction will be allocated directly to the Sables' budget.